

# DECLARATION FORM

Name and surname: ..... **card number:** ..... Date of registration in the system  
.....  
Residential address: .....  
.....  
Registered address (if different from residential address): .....  
.....  
Phone number:.....  
Date of birth:.....  
PESEL:.....  
E-mail:.....

(to be completed by the library employee)

.....  
(to be completed by the library employee)

I declare that I am familiar with the rules for using the library's resources contained in the library regulations and I undertake to comply with them.

Date: ..... (reader's signature)

## Information Obligation

Pursuant to Article 13(1) and (2) of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC, as well as the Act on the Protection of Personal Data of 10 May 2018 and the Act of 27 June 1997 on Libraries (Journal of Laws No. 85, item 539, as amended), we inform you that the controller of personal data is the Municipal Public Library in Raszyn, ul. Poniatowskiego 20, 05-090 Raszyn.

The controller has appointed a Data Protection Officer, contact: e-mail: [iodo@bibliotekaraszyn.pl](mailto:iodo@bibliotekaraszyn.pl). Your personal data are processed solely for purposes related to the statutory activities of the library, in particular: providing access to library materials, statistics, debt recovery. Providing personal data is voluntary, but necessary in order to use the library's resources. Personal data are stored for the period during which the user uses the library collections and are deleted 5 years after the reader's last visit, provided that all liabilities towards the library have been settled. Data are protected against unauthorized access by third parties and will be disclosed only to entities authorized under applicable law. You have the right to request from the controller: access to your data, updating and rectification, data portability, restriction of processing, objection to further processing. In disputed matters, you have the right to lodge a complaint with the supervisory authority.

YES  NO

## Consent for Simplified Registration Procedure (MAK+ system)

I express my willingness to use the simplified registration procedure in all libraries using the MAK+ library system, which consists of providing a PESEL number and verifying the accuracy of data that will be shared from the library where I have just been registered through the MAK+ system.

For this purpose, I consent to the sharing of my personal data provided in the electronic registration form with other libraries currently using or that may in the future use the MAK+ system, as well as with the Book Institute (Instytut Książki) with its registered office in Kraków, postal code 31-148, ul. Wróblewskiego 6. The Book Institute, as the data controller, informs that you have the right to access the content of your data, correct your data, withdraw consent for further processing, data portability, the right to be forgotten, lodge a complaint regarding data processing with the personal data protection supervisory authority.

Data will be processed only for as long as necessary to fulfil the statutory obligations of the library.

Contact to the Data Protection Officer: [iod@instytutksiazki.pl](mailto:iod@instytutksiazki.pl)

Date: ..... (reader's signature)

.....  
(signature of the employee accepting the declaration)